

Confidentiality Policy

Staff will respect confidentiality of families and co-workers at all times. In cases of emergency or injury, information may be released to the proper authorities, medical staff, or in the case of suspected abuse, the appropriate child welfare authority. Information may only be released to other authorities with the written or verbal permission from the parent or guardian of a child in our care. Staff cannot release information on co-workers, children, or Parents without written consent from the individuals mentioned. Gossip will not be tolerated at the Center. We are Child Care Professionals and we will conduct ourselves in a Professional manner.