

# Kinder House Day Care

## Diaper Changing Policy and Procedure

Although we have set bathroom times outlined on our Daily Schedule, the children's diapers will be checked on a regular basis and changed when they are wet and/or soiled. Following the right procedure during diaper changing is critical in preventing the spread of disease. You're not only protecting other children, you're also protecting yourself.

- \* Wash hands and organize needed supplies.
- \* If using gloves, put them on now.
- \* Remove soiled diaper (and soiled clothes) and put the diaper in a plastic bag, tie it tightly and put in garbage can. Close the lid.
- \* Children under the age of 2 can use the fold down change table. Each child has his/her own labeled change mat that is kept in his/her diaper bin above the change table. **Follow the steps below and be sure to sanitize the change table after use.**
- \* Place the child on the toilet and clean the child's bottom with a dampened single-use disposable towelette. Continue this step until the child's bottom is clean. **(because Kinder House is licensed for children over 12 months, we do not use potty chairs, not only for safety reasons but it eliminates the transition from potty to toilet).**
- \* If applying ointment, use a disposable towelette to apply. Only use the towelette once. Remember, **ALL** towelettes are to be put in the **garbage**, not flushed down the toilet.
- \* Wash your hands.
- \* Take the child off the toilet and diaper and dress the child.
- \* Wash the child's hands with soap and running water.
- \* Return the child to the activity area - ensure the other staff is aware the child is returning.
- \* Put soiled clothes in a plastic bag with the child's name on it. Place in soiled linen container. Be sure to note in the child's communication book that he/she has soiled clothing to take home
- \* **Clean and disinfect the toilet, all equipment or supplies that were touched and soiled.**
- \* Wash your hands using warm water and soap and towel dry.

**Remember, this is a good time to sing to/with the child!**